

Parent Teacher Organization (PTO)

First Meeting (9/13/17)

Agenda

1. **Icebreaker and introductions**
2. **Orientation to PTO this year:** mission/vision, communication, [norms](#)
3. **Possible areas of parent/PTO interests and responsibilities**
 - Community outreach/service (e.g., Thanksgiving Baskets, Green-up Day, etc.,)
 - Fundraising (Harris Hill, Outdoor Movie Night, etc)
 - Farm to School
 - Special events (Winter Carnival, Dance, etc)
 - Teacher support (welcome-back goodies, Teacher Appreciation Week, etc)
 - Technology
 - Playground / Grounds beautification
 - Holidays and theme days/months (Indigenous People's Day, Women's History Month, Black History Month, etc)
 - Communications coordinator
 - Outreach to other PTOs
 - Note taker
 - Treasurer
 - Outreach /visibility
4. **Focused topic for tonight:** Home-school communication. How can we make school updates and info-sharing work best for families and parents? (groups)

What's working? What ideas do you have for making it better for you?

Suggestions:

Increase standardization of how things are communicated.

More in-depth knowledge of content so parents can support the process.

What about an e- newsletter?

Uniformity on the website

Consistency

What's working:

the newsletter

robocalls, folders,

Teachers being approachable

Master calendar on the website is in process..coming soon

5. Upcoming events/volunteering

- Fall book fair with *Everyone's Books* (9/27-9/29)
- [Bratt Rock fundraising opportunity \(9/23\)](#) (Click link to volunteer or donate a baked good)
- Playground Work-Prepping Owls for Art Class for Cathy to display
- PTO table at Open House (9/28)

Book Fair with Everyone's Books: [Click here for the volunteer sign-up sheet](#)

Bratt Rock fundraising: [Click here for the volunteer sign up sheet](#)

Project Owl: Activity to prep owls: [Click here for the volunteer sign-up sheet](#)

Vision:

We envision a vibrant and engaged educational community in which everyone's contributions are solicited and respected.

Mission:

We seek out meaningful opportunities to support Oak Grove students, families, and staff.

Oak Grove Parent Teacher Organization Meeting Norms

Assume best intentions

Maintain a solutions-oriented mindset

Take care of needs